

## **Suppliers of Food, Non-food and Pharmaceutical Products and logistics Protocol Covid-19**

We understand our customers want to prepare by stocking up on the essentials. We are committed to ensure timely, regular and safe supply. MCCI is monitoring closely the situation with the operators

## **Commitment**

- 1. guidelines urging employees with flu like symptoms to inform the employer and for those coming to work to exercise safe hygiene practices, namely keeping their hands clean.
- 2. more stringent cleaning in stores and adhering to best practices
- 3. Maintain social distance
- 4. commitment to fair price
- 5. remain open as per normal business hours
- 6. ensure security with government support
- 7. Identify key suppliers in areas affected by Covid-19
  - To analyse whether any of the key suppliers, distributors or warehouses are located in main affected areas.
- 8. Secure alternative sources and increase inventory levels
  - Activate mitigation measures and start securing alternative sources from elsewhere in or outside China and increase inventory levels.
- 9. Educate internal staff and key suppliers
  - Educate staff, key suppliers about potential impact and enforce precautionary measures so as to minimize impact on productivity and downtime.
- 10. Monitor potentially disruptive supply chain risks



- Use real-time supply chain risk monitoring tools to assess impact of government shutdown in industrial areas as well as potential disruptions in transport and logistics
- 11. Encourage dual-sourcing strategies for key companies
  - Identify alternative sources for products/raw materials and undertake cost-benefit analysis to assess added costs for sourcing from different regions
- 12. Develop contingency plans for supplier outage
  - Work on contingency plans and prepare for any long-term impact of Coid-19 including factory closures or disruption in supply chain and logistics