



MINISTRY OF FINANCE, ECONOMIC PLANNING AND DEVELOPMENT

Government Centre, Port Louis, Mauritius

Communiqué for Economic Operators

COVID 19 Work Access Permit during confinement period

- (a) During the confinement period, the general public will be restricted for movement. Employers shall encourage “Work-from-Home” to ensure business continuity.
- (b) To ensure that activities that are necessary for the proper functioning of the Country during this period may continue, some employees will be allowed to attend duty on-site provided they are in possession of an authorised COVID 19 Work Access Permit.
- (c) These Permits will be authorised by the Monitoring Committee – COVID 19, set up by Government, to employers in the following economic activities and its related support services:
- | | |
|--|---|
| ▪ Supply of food (including Bakeries, take away and home deliveries) | ▪ Petrol Stations and Cooking Gas distribution |
| ▪ Food production, farming (fruits, vegetables & livestock), food processing and beverages | ▪ Banks, Insurance and other Financial Services |
| ▪ Supermarkets and associated supply chains (including online purchase and home delivery) | ▪ Tourism |
| ▪ Freight Forwarding and other Logistic Activities | ▪ Airlines |
| ▪ Licensed Telecom Operators | ▪ Port and Airport related activities |
| | ▪ Press, Media and associated services |
| | ▪ Transport Industry including Taxis |
| | ▪ Security Guards and Watchmen |
- (d) The Committee may authorise other activities as and when required and shall reserve its right to restrict the number of employers and employees. The Committee reserves the right to revoke a Permit.
- (e) Employers shall restrict the number of employees to the strict minimum.
- (f) The permit will be valid from **residence to place of work and back only**. Confined group employee transport shall be authorised.
- (g) Employers will be granted the permits subject to them implementing and adhering to strict sanitary compliance under COVID-19 to prevent risks of contagion.
- (h) Any suspected case of COVID-19 should be immediately reported to the Ministry of Health and Wellness in line with the existing protocol.
- (i) The steps are outlined hereunder.
- (j) Permits will be given to skeleton staff.
- (k) Failure to comply to the above conditions will entail severe sanctions.

Steps

Step 1 – Download Application forms from the website of the Prime Minister’s Office (pmo.govmu.org)

Step 2 – Submit applications on confinementpermit@govmu.org

Step 3 - Information on Status of Application by email

Step 4 – Collection of Approved Work Access Permit to be communicated by email

Step 5 – Printing and distribution of Employee Work Access Permit by the Employer following step 4

Note: You may also download the application forms from the following websites:

- mof.govmu.org
- www.businessmauritius.org
- www.mcci.org
- www.mexamauritius.org

20 March 2020

APPLICATION FORM

COVID 19 WORK ACCESS PERMIT

Name of Company/ Employer:

Address:

Business Registration No:

Phone: **Email Address:**

Economic Activity (*Tick 1 only*)

- | | |
|---|--|
| <input type="checkbox"/> Supply of food (including Bakeries, take away and home deliveries) | <input type="checkbox"/> Banks, Insurance and other Financial Services |
| <input type="checkbox"/> Food production, farming (fruits, vegetables & livestock), food processing and beverages | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Supermarkets and associated supply chains (including online purchase and home delivery) | <input type="checkbox"/> Airlines |
| <input type="checkbox"/> Freight Forwarding and other Logistic Activities | <input type="checkbox"/> Port and Airport related activities |
| <input type="checkbox"/> Licensed Telecom Operators | <input type="checkbox"/> Press, Media and associated services |
| <input type="checkbox"/> Petrol Stations and Cooking Gas distribution | <input type="checkbox"/> Transport Industry including Taxis |
| | <input type="checkbox"/> Security Guards and Watchmen |
| | <input type="checkbox"/> Others, <i>please specify</i>
..... |

Employees

Total Number of employees: Number of employees to attend duty on-site:

Employers are requested to submit details of the employees to be allowed to attend duty on-site as per Annex I.

Name of Applicant: Capacity:

Date: Signature:

For office use only

Approved by (Name & Signature): Work Access Permit No.

Date:.....

Office Seal

Annex I

S/N	Full Name	National Identity Card/ Passport Number	Residential Address	Place of Work	Mobile Number

<< Company Letter Head >>

COVID 19 EMPLOYEE WORK ACCESS PERMIT

This is to certify that Mr/Mrs, working as
....., bearing identity card/ passport number
..... residing at is our
employee working at our following site(s)

I hereby certify that this activity is essential to the functioning of the Company and can only be performed on-site. The employee shall carry, at all times, his/ her Identity Card or Passport.

Name of Company:

Authorised by:

Capacity:

Work Access Permit Number:

Signature:

This Access Permit shall be accompanied with the Authorised Work Access Permit issued by the COVID 19 Monitoring Committee, including an extract of the list of employees wherein his/her name has been mentioned.