

Electronic IMDG approval procedures

Dear Valued Customer,

During this lockdown period, we understand that moving from one office to the other is not safe and can be a hassle sometime. We at Maersk, having our customers' business and safety at heart, have designed a temporary IMDG E-approval process to avoid manual validation / approval of IMDG through hardcopies. Kindly find below the process step for the E-Approval of IMDG effective as from **7th May 2020** until further notice.

To place DG / Hazardous booking online (via www.maersk.com), select "*CARGO IS DANGEROUS*".

Mandatory information required on a DG transport document

1. The UN Number preceded by the letters "UN".
2. The Proper Shipping Name, as determined according to IMDG Code including the technical name enclosed in parenthesis when applicable.
3. The primary hazard class.
4. Where assigned, the subsidiary hazard class.
5. Where assigned, the packing group for the substance or article which may be preceded by "PG" (e.g "PG II").

Deadlines

1. HAZ/ DG Booking cutoff time is 7 days prior sending FINAL LOAD LIST/Booking Cut-off. No bookings will be accepted 4 days (excluding weekend) prior vessel arrival.
2. Cy closing for Hazardous /Dangerous container is on the same date of vessel arrival. This will be advised in our daily vessel news.

E-IMDG Acceptance steps

1. Customer sends first set of IMDG documents on **mu.export@maersk.com**
Note that booking confirmation turn time is of 24h subject to approval from vessel operator and transshipment port/s. The dangerous cargo team will request for further clarification, as required until booking is approved
2. Once booking is approved and booking confirmation is issued, customer sends second set of IMDG documents on **mu.export@maersk.com** with container number, signature and company seal.
3. Upon approval of the second set of IMDG, our dangerous cargo team shall inform customer
4. Appointed signatories will apply signature (no Maersk seal) then send to MPA/Capitainerie via email with customer in copy
5. Once IMDG is approved by MPA, customer may collect stickers at counter and gate-in as per CY closing communicated on our daily vessel news

If you have any questions, please contact our customer service teams or our visit our website:
<https://www.maersk.com/stay-ahead>

We appreciate your business and look forward to continuing working with you.

Regards
Maersk Customer Service Team